



February 9, 2022

Board of Public Works & Safety
City of Lafayette
20 North 6th Street
Lafayette, IN 47901

Dear Board Members:

You have before you 6th Street Water Relief Pumping Station Contract - Task Order No. 3 for Services in accordance with Butler, Fairman, and Seufert Inc. and the City executed February 14, 2017.

Task Order No. 3 involves the installation of a pump station and underground drainage system to relieve water flow that builds up against the sides of buildings along Columbia Street and 6th Street. The pump station will gather water draining through the area and convey it to a nearby sewer. The project will also include conduit for carrying City fiber along 6th Street. The fiber location will be coordinated with the location of the proposed underdrain. The pump station location will be coordinated with the Public Safety Building project that is occurring near City Hall on the east side of 6th Street.

The Engineer's fee for Task Order No. 3 shall not exceed \$29,300 without the OWNER's written approval.

This contract has been reviewed by the City Attorney and I recommend it for your approval.

Sincerely,


Brad W. Talley
Superintendent
Lafayette Renew





February 1, 2022

Brad Talley, Director
Lafayette RENEW
City of Lafayette
20 North 6th Street
Lafayette, IN 47901

Re: 6th Street Water Relief Pumping Station

Dear Mr. Talley:

Butler, Fairman and Seufert, Inc., is pleased to provide the following proposal for design of improvements to alleviate water intrusion issues in the 6th Street and Columbia Street area.

All terms of the Master General Services Agreement dated February 14, 2017, between Butler, Fairman & Seufert, Inc., and the City of Lafayette shall apply to this order.

PROJECT SCOPE

The project involves the installation of a pump station and underground drainage system to relieve water flow that builds up against the sides of buildings along Columbia Street and 6th Street. The pump station will gather water draining through the area and convey it to a nearby sewer. The project will also include conduit for carrying City fiber along 6th Street. The fiber location will be coordinated with the location of the proposed underdrain.

The pump station location will be coordinated with the Public Safety Building project that is occurring near City Hall on the east side of 6th Street.

ENGINEERING SCOPE

BF&S will provide the following:

Topographic Survey

1. Topographic information will be collected within the proposed project limits to facilitate an accurate design and development of Construction Documents. As a minimum, the survey will include location of grade breaks, roads, drives, sidewalks, tree lines, mailboxes, face of buildings, fire hydrants,

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Branch Locations:
Bluffton
Jeffersonville
Lafayette
Merrillville
Plainfield

Founded 1961



7. Coordinate a final utility coordination meeting if necessary to discuss utility relocations with all relevant utilities.
8. The **ENGINEER** will issue all approved work plan and notice to proceed letters to the utilities unless otherwise directed by the City of Lafayette.
9. After relocation plan(s) are approved, the **ENGINEER** will determine with the City of Lafayette their requested level of involvement during the utility relocation process and coordinate to get utility permits issued if required.
10. The **ENGINEER** will coordinate dependency items (such as staking of the right-of-way, clearing, grubbing, etc.) for utility relocations with the parties performing that work to ensure it is completed in a timely fashion to allow utility relocations to be completed on time.
11. The **ENGINEER** will continue to follow-up with utilities throughout the relocation timelines to ensure their completions.

Pump Station Design

Design and prepare final drawings, final design calculations, and final equipment/material selection for the proposed improvements for the benefit of the OWNER. Such final design includes site plans, pipe profile elements, project-specific details, technical specifications, and hydraulic computations. Perform QA/QC on final design. Review with OWNER and have OWNER approve the final drawings.

Construction Administration

Observe the work of the Contractor(s) by periodic visits during the active construction period; attend consultations or conferences when requested by the **OWNER**. Such visits and consultations are separate and do not include continuous or resident observation services.

Assist in interpretation of the plans and specifications and review shop drawings and working drawings submitted by the Contractor(s).

Review and evaluate Contractor proposals for contract changes and make recommendations to the **OWNER** as to acceptance or rejection.

Assist the **OWNER** in verifying the project is suitable upon completion.

It is noted that construction inspection services are not included in this Task Order.

Project Schedule

The work shall be completed according to the following schedule:

City Approval of Plans

February 2022

Begin Construction

Spring 2022

Compensation

Compensation for services rendered shall not exceed, as the sum of the items below, the total fee not to exceed \$29,300.00 without prior authorization from the City of Lafayette.

The work will be performed according to the following schedule:

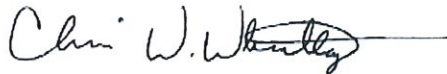
Study Phase

Topographic Survey	\$	4,500.00
Utility Coordination	\$	2,200.00
Pump Station, Underdrain Design, Conduit Routing, & Project Coordination	\$	18,200.00
Contract Specifications	\$	1,500.00
Construction Administration	\$	2,900.00

We appreciate the opportunity to provide our services and look forward to working with the City of Lafayette. Please indicate your acceptance of this proposal by returning a signed copy of this letter to our office. We will consider this our notice to proceed.

Sincerely,

BUTLER, FAIRMAN and SEUFERT, INC.



Christopher Wheatley, P.E.
Vice President